

NOTICE OF CONSIDERATION OF A KEY DECISION

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Cabinet hereby gives notice of Key Decisions which it intends to consider at its next meeting and at future meetings. The list may change between the date of publication of this list and the date of future Cabinet meetings.

NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE

The Cabinet also hereby gives notice in accordance with paragraph 5 of the above Regulations that it intends to meet in private after its public meeting to consider Key Decisions which may contain confidential or exempt information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to key decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please e-mail Katia Neale on katia.neale@lbhf.gov.uk. You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

KEY DECISIONS PROPOSED TO BE MADE BY CABINET IN APRIL AND AT FUTURE CABINET MEETINGS UNTIL SEPTEMBER 2019

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting and future meetings. The list may change over the next few weeks. A further notice will be published no less than 5 working days before the date of the Cabinet meeting showing the final list of Key Decisions to be considered at that meeting.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (ie. in excess of £100,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website on a monthly basis.

NB: Key Decisions will generally be taken by the Executive at the Cabinet.

*If you have any queries on this Key Decisions List, please contact
Katia Neale on 020 8753 2368 or by e-mail to katia.neale@lbhf.gov.uk*

Access to Cabinet reports and other relevant documents

Reports and documents relevant to matters to be considered at the Cabinet's public meeting will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2018/19

Leader:	Councillor Stephen Cowan
Deputy Leader:	Councillor Sue Fennimore
Cabinet Member for the Environment:	Councillor Wesley Harcourt
Cabinet Member for Housing:	Councillor Lisa Homan
Cabinet Member for the Economy and the Arts:	Councillor Andrew Jones
Cabinet Member for Health and Adult Social Care:	Councillor Ben Coleman
Cabinet Member for Children and Education:	Councillor Larry Culhane
Cabinet Member for Finance and Commercial Services:	Councillor Max Schmid
Cabinet Member for Public Services Reform:	Councillor Adam Connell
Cabinet Member for Strategy:	Councillor Sue Macmillan

KEY DECISIONS LIST - CABINET IN APRIL 2019

The list also includes decisions proposed to be made by future Cabinet meetings

Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by (Cabinet or Council)	Date of Decision-Making Meeting and Reason	Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private.	Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents	Documents to be submitted to Cabinet <i>(other relevant documents may be submitted)</i>
1 April 2019				
Cabinet	1 Apr 2019	Corporate Revenue Monitor 2018-19 Month 9 - Dec 2018 forecast of spend v budget	Cabinet Member for Finance and Commercial Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	
		Contact officer: Emily Hill emily.hill@lbhf.gov.uk		
Cabinet	1 Apr 2019	Drug and Alcohol Wellbeing service contract extension and variation; and The Alcohol Service Contract Extension Proposal to vary the current Drug and Alcohol Wellbeing Service contract to add elements of groupwork and primary care support. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption	Cabinet Member for Health and Adult Social Care	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	
		Contact officer: Nicola Ashton, Julia Woodman Tel: 020 8753 5359, Nicola.Ashton@lbhf.gov.uk, Julia.Woodman@lbhf.gov.uk		

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		outweighs the public interest in disclosing the information.		
Cabinet	1 Apr 2019 Reason: Expenditure more than £100,000	Agreement for direct award of contracts for the provision of day services for older people To direct award contracts to ensure continuity of day service provision for older people who have been assessed as eligible for support from Adult Social Care.	Cabinet Member for Health and Adult Social Care Ward(s): All Wards Contact officer: Lisa Henry Tel: 07584522952 Lisa.Henry@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	1 Apr 2019 Reason: Expenditure more than £100,000	LAND ADJACENT to No. 245 BECHTEL HOUSE, HAMMERSMITH ROAD, W6 – SECTION 278 HIGHWAY IMPROVEMENT WORKS & SECTION 38 HIGHWAY WORKS Section 278 highway improvement works outside no. 245 Bechtel House, Hammersmith Road.	Cabinet Member for the Environment Ward(s): Hammersmith Broadway Contact officer: Solomon Castillo solomon.castillo@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
29 April 2019				
Cabinet	29 Apr 2019 Reason: Income more than £100,000	Geographical Information Systems (GIS) Software Renewal The reprourement and implementation of the GIS software solution across the three boroughs. There is currently a joint Enterprise Licence Agreement (ELA) in place with ESRI UK Limited that finishes at the end of September 2019.	Councillor Max Schmid Ward(s): All Wards Contact officer: Geoff Hay Tel: 0208 753 4223 geoff.hay@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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Cabinet	29 Apr 2019	<p>Adoption of a free-floating car sharing service and approval to tender and procure operator(s) in LBHF</p> <p>The report proposes to tender and procure Concessionaire service for a free-floating car sharing service in which cars can be hired on a pay as you drive basis and picked up from any shared use bay in the borough.</p>	Cabinet Member for the Environment	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Income more than £100,000		Ward(s): All Wards	
Cabinet	29 Apr 2019	<p>Family Assessment Service - Contract Variation</p> <p>Hammersmith & Fulham's Family Assessment Service (FAS) is currently provided via a block contract with Tavistock and Portman NHS Foundation Trust from 1st January 2016 to 31st December 2020 at an annual contract cost of £549,992. LBHF and WCC currently pay 50% each of that annual value, at £274,996 p.a.</p> <p>However LBHF's ongoing activity levels for this service have proven to be higher, at 70% usage for H&F vs 30% usage for WCC over the initial three years of the contract. This report therefore seeks Cabinet approval for variation of the contract to allow LBHF to assume responsibility for funding 65% of the remaining two years of the provision.</p> <p>If approved the current annual contract cost of £549,992 would be varied by £82,499 p.a., to a contribution of £357,495 for LBHF and £192,497 for WCC, at a total contract cost to LBHF of £714,990 for the remaining two years of the contract, if the full contract period is utilised.</p>	Cabinet Member for Children and Education	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	

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Cabinet	29 Apr 2019 Reason: Expenditure more than £100,000	<p>EdCity Development</p> <p>This report seeks Cabinet authority to support the principles of the development and contracting arrangements. Support for proposals to share in planning costs. Support for the YouthZone arrangements and funding.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	<p>Cabinet Member for the Economy and the Arts</p> <p>Ward(s): Wormholt and White City</p> <p>Contact officer: David Burns, Jacque Agyemang-Johnson Tel: 020 8753 6090 David.Burns@lbhf.gov.uk, Jacque.Agyemang-Johnson@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

3 June 2019

Cabinet	3 Jun 2019 Reason: Expenditure more than £100,000	<p>White City Estate Sustainable Urban Drainage & Streetscape Improvement Scheme On The Public Highway</p> <p>The Council's is looking to retrofit sustainable urban drainage in the White City Estate. This report seeks approval for the public highway element of the project.</p> <p>The project is led by Highways and will build on existing successful Sustainable urban Drainage Systems and urban greening schemes within the borough, to retrofit green infrastructure into the highway to create replicable residential streets for the future.</p> <p>The scheme has multiple small projects, but with recurring elements, such as permeable</p>	<p>Cabinet Member for the Environment</p> <p>Ward(s): Wormholt and White City</p> <p>Contact officer: Michael Masella michael.masell@lbhf.gov.uk</p>	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
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		parking bays, allowing water to soak into the ground rather than to the sewer (reducing the risk of sewer flooding further down the catchment).		
Cabinet	3 Jun 2019 Reason: Expenditure more than £100,000	Corporate Property Services Framework The report outlines revised LOTS to ensure external advice can be secured on a wide range of property advice to ensure the administrations outcomes on assets are delivered	Cabinet Member for Finance and Commercial Services Ward(s): All Wards Contact officer: Nigel Brown, David Burns Tel: 020 8753 2835, Nigel.Brown@lbhf.gov.uk, David.Burns@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	3 Jun 2019 Reason: Expenditure more than £100,000	CARNWATH ROAD / THAMES PATH IMPROVEMENT SCHEME This report seeks cabinet approval to implement the Thames Path Improvement Scheme on Carnwath Road from Broomhouse Dock, to Whiffin Wharf, and approval to spend the estimated cost of the works. Two separate agreements fund the cost of the works. Tideway through a Sec106 and a sec278 agreement. This is in line with the council's commitment to being ruthlessly financially efficient due to the cost being footed by a developer rather than the council's purse.	Cabinet Member for the Environment Ward(s): Sands End Contact officer: Michael Masella michael.masell@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	3 Jun 2019 Reason: Expenditure more than £100,000	Counters Creek Flood Alleviation Scheme This report seeks cabinet approval to implement the Counters Creek Flood Alleviation Scheme on various roads in the Borough, and approval to spend the estimated cost of the works. An funding agreement with Thames Water will be signed to	Cabinet Member for the Environment Ward(s): All Wards Contact officer: Michael Masella michael.masell@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be

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		fund the full cost of the works. This is in line with the council's commitment to being ruthlessly financially efficient due to the cost being footed by a developer rather than the council's purse		considered.
Cabinet	3 Jun 2019 Reason: Expenditure more than £100,000	Highway Maintenance Work Programme 2019/20 Reports seeks approval for the planned highway maintenance work programme for 2019/20.	Cabinet Member for the Environment Ward(s): All Wards Contact officer: Arif Mahmud Tel: 020 7341 5237 arif.mahmud@rbkc.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	3 Jun 2019 Reason: Expenditure more than £100,000	Ultra-Low Emission Vehicle Last-Mile Freight Hub Provision of a 'Freight Hub' facility to serve Council departments and businesses and help to reduce traffic and congestion in Hammersmith.	Cabinet Member for the Environment Ward(s): Hammersmith Broadway Contact officer: Hinesh Mehta Hinesh.Mehta@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
Cabinet	3 Jun 2019 Reason: Affects 2 or more wards	School Organisation Strategy 2019 School Organisation Strategy 2019 submitted for approval	Cabinet Member for Children and Education Ward(s): All Wards Contact officer: Christine Edwards Tel: 020 8753 5179 christine.edwards@lbhf.gov.uk	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.

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Cabinet	3 Jun 2019	<p>White City Estate Area - proposed development plans</p> <p>This report sets out the council's ambitions to:</p> <ul style="list-style-type: none"> - consult with local residents around the proposed redevelopment of the White City Area (non-residential land) - procure and appoint a design team - commence legal due diligence to CPO a site on the estate <p>PART OPEN</p> <p>PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for the Economy and the Arts	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): Wormholt and White City	
Cabinet	3 Jun 2019	<p>Signing a Contract Capital Letters</p> <p>Decision to Approve to sign legal agreements and contracts with Capital Letters. A London Councils Sponsored Company to Centralise the Procurement of Temporary and Private Sector Accommodation from Private Landlords.</p>	Cabinet Member for Housing	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	

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Cabinet	3 Jun 2019	<p>Grove Neighbourhood Council - 7 Bradmore Park Road W6 0DT</p> <p>Grove Neighbourhood Council has approached the Council to acquire the Freehold of the property which they currently occupy under a 99 year lease from 20th January 1983 on a full repairing and insuring basis at a "peppercorn rent".</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	Cabinet Member for Finance and Commercial Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): Ravenscourt Park	
Cabinet	3 Jun 2019	<p>Offsite Records Storage Service</p> <p>Offsite Records Storage Service, for the secure storage of documents and records in a physical format including paper, microfilms, microfiche and some objects. This will also include retrieval services with the capability of doing scan on demand as well as a bulk scanning service and secure destruction of records as requested.</p> <p>PART OPEN PART PRIVATE</p> <p>Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act</p>	Cabinet Member for Finance and Commercial Services	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	

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		1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.		
Cabinet	3 Jun 2019	Planning Obligations Draw Down Report The report sets out the recommended use of funds received through Section 106 agreements and received as a result of the CIL schedules in force in the borough and seeks authority for the spend for the financial year 2018/9.	Cabinet Member for the Economy and the Arts	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Affects 2 or more wards		Ward(s): All Wards	

2 September 2019

Cabinet	2 Sep 2019	Rough Sleeper Supported Accommodation Procurement Strategy Various supported housing contracts are expiring in 2020; a procurement strategy is required to ensure new services deliver better outcomes for residents and better value for money. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.	Cabinet Member for Housing	A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered.
	Reason: Expenditure more than £100,000		Ward(s): All Wards	